

USACE FINANCE CENTER  
BIWEEKLY REPORT  
PERIOD ENDING 19 FEBRUARY 1999

**CEFMS:**

CEFMS ISSUES:

a. Our CEFMS Functional expert on Assets, Personal Property, Real Property, and Asset Reconciliation worked with four CEFMS locations this week to resolve CFO Show Stoppers related to assets. Through discussion, joint research, and teaching/coaching he was able to provide sufficient information and guidance to enable those four locations to correct their issues without submitting additional problem reports. This accomplishment has long term benefits since one of our major objectives is to assist the sites to become self-sufficient.

b. We developed an automated report/monitoring capability to periodically check the CEFMS production databases 'Product User Profile'. This monitoring capability will provide information that we can share with the CEFMS sites to ensure they have their CEFMS Access Control structured in a manner that prevents unauthorized entry into their databases, improves the security of the system. This capability addresses a weakness identified by USAAA.

c. The following changes/functionality were placed in production during the period:

- Completed corrections for all out of balance problems related to the Open Allotment (OA) Accounts.

- Released modifications to the new S&A processing screen to allow users to correct rounding errors, write off small S&A Account balances in accordance with exiting regulatory policy, thereby eliminating the need to develop scripts for these write-offs.

- Issued instructions to the filed moving the implementation of the latest version of the Electronic Signature functionality, WINSIG, from voluntary to mandatory. This version ensures that we are in full compliance with GAO policy/instructions and enables us to convert CEFMS to GUI at the appropriate time.

PROBLEM REPORTS/IMBALANCES:

a. The open problem report inventory is 1,205 compared to 1,255 on the last report. The inventory includes 242 Priority #1 problem reports. The open inventory also includes 163 problem reports related to the CEFMS Modernization/GUI work management

effort.

b. Twenty-eight (28) of the sixty-three databases have no imbalances, seven (7) have one (1), four (4) have two, six (6) have three, another fourteen (14) sites have nine or less. Only four (4) sites have more than ten.

#### **ACCOUNTING OPERATIONS:**

##### CONSOLIDATION OF OPERATING FINANCE AND ACCOUNTING FUNCTIONS:

##### UPCOMING CONSOLIDATIONS:

a. We are continuing to work the MOA's for the North Atlantic Division/Districts which are the next in the schedule.

b. The NAD Headquarters, New England and New York Districts will be consolidated effective 1 March 1999.

##### NUMBER AND LOCATION OF ON BOARD PERSONNEL:

| LOCATION:               | NUMBER: |
|-------------------------|---------|
| Huntsville              | 26      |
| Millington              | 261     |
| Washington              | 2       |
| Other                   | 1       |
| DA Interns (Millington) | 5       |
| Total                   | 295     |

##### DISBURSING WORKLOAD DATA:

| PAYMENTS       | As of 01/31/99  | Current Month | Year to Date    |
|----------------|-----------------|---------------|-----------------|
| BY CHECK:      |                 |               |                 |
| Checks Issued  | 84,609          | 15,908        | 100,517         |
| Dollar Amount  | \$1,315,631,408 | \$266,574,475 | \$1,582,205,883 |
| BY EFT:        |                 |               |                 |
| Transfers Made | 20,898          | 4,972         | 25,870          |
| Dollar Amount  | \$784,391,371   | \$153,175,949 | \$937,567,320   |

##### OTHER UFC ISSUES:

a. On 17 February we issued operating procedures in support of the CERM-F 8 February policy memorandum on Implementation of Electronic Funds Transfer (EFT) for Federal Payments. These operating procedures were provided to all sites supported by the UFC and an information copy was also provided to non-supported

sites and sites that will be supported in the future. We anticipate that issuance of the EFT policy and the operating procedures will lead to a drastic increase in the amounts of payments we make by EFT versus Treasury Checks. We are currently making about 25 percent of total payments by EFT.

b. We completed the portion of the IATS 5.1.2 SAT testing that required on-site support on 12 February. We are continuing to process travel payments for the 5 sites initially selected to be a part of the test. We are in the process of developing a schedule to convert the remaining sites to the latest version. We expect that conversion to proceed rapidly as we gain familiarity with and confidence in the new software.

c. The UFC Reports and Analysis Division supported by the CEFMS team has been very busy preparing for the upcoming series of 7 CFO Workshops. Training has been provided to a group of operating accountants in the UFC on reconciling general ledger abnormal balances and CFO Accounts Receivable and Payable Issues. These accountants are thoroughly prepared to provide one on one assistance to individual sites as required during the workshops. We are optimistic that the benefit received from the Analysis and Correction Workshops will be of an immediate and a long-term nature. The immediate benefit will be to identify and make corrections to the current databases which will contribute to the effort on attaining an unqualified opinion on this years CFO statements. The long-term benefit will be to prevent, preclude, and reduce the number of errors in the future.